



Ref: FOI-054 -202425-Estates and Facilities - Office supplies

Date: 13th May 2024

Email foi@uhn.nhs.uk

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 18th April 2024 requesting information under the Freedom of Information Act (2000) regarding Spend on Office Supplies

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore, the response below is for the two sites combined from that date where appropriate.

**Q1 Please can you respond to the following request for Information.
The details I require are:**

**Spend on Office supplies and associated products for the below financial years.
1st April 2022 – 31st March 2023
1st April 2023 – 31st March 2024**

A1 See below:

1st April 2022 – 31st March 2023	£106,819.49
1st April 2023 – 31st March 2024	£106,693.68

Q2 Start date & duration of Contract?

A2 On going contract through NHS Supply Chain

Q3 Is there an extension clause in the contract and, if so, the duration of the extension?

A3 Framework is provided by NHSSC, therefore they hold all the relevant contract details

Q4 Has a decision been made yet on whether the contract is to be either extended or renewed?

A4 Not applicable

Q5 Who is the senior officer (outside of procurement) responsible for the contract?

A5 Not applicable

Q6 Name of Incumbent Supplier?

- A6 NHS Supply Chain
- Q7 How long have you traded with them?**
- A7 Yearly ongoing basis
- Q8 If you publish your register of contracts and purchasing, can you please provide a website link.**
- A8 Not applicable
- Q9 In addition, can you confirm if you have a contract in place for Tail End Spend.**
- A9 One-off ad-hoc purchase orders may be raised with other Suppliers

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

Yours,



Rachel Montinaro
Data Security and Protection Manager - Records